

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High Street, Cricklade
Date: 3 July 2019
Start Time: 7.00 pm
Finish Time: 8.25 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mary Champion, Cllr Mollie Groom,
Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay

Wiltshire Council Officers

Kev Fielding – Democratic Services Officer
Jane Vaughan – Community Engagement Manager

Town and Parish Clerks/Councillors

Clyffe Pypard Parish Council – Peter Gantlett
Cricklade Town Council – Angela Jenson & Mark Clarke
Lydiard Millicent Parish Council – Alan Pflieger
Purton Parish Council – Ray Thomas
Royal Wootton Bassett Town Council – Nic Hughes & Jenny Stratton
Tockenham Parish Council – Geoff Cowling

Partners

Wiltshire Police – Inspector Mark Luffman & PC Rachel Davies
Dorset & Wiltshire Fire and Rescue Service – Greg Izon
Royal Wootton Bassett LYN – Sue Hughes
Cricklade LYN – Hilda Sales & Richard Roberts

Total in attendance: 34

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
29	<p data-bbox="339 376 627 414"><u>Networking Session</u></p> <ul data-bbox="384 445 1166 483" style="list-style-type: none"> <li data-bbox="384 445 1166 483">• Parish Discussion – Focus on Trees and Fly tipping
30	<p data-bbox="339 555 539 593"><u>Appointments</u></p> <p data-bbox="339 620 691 658">Election of the Chairman</p> <ul data-bbox="384 696 1401 734" style="list-style-type: none"> <li data-bbox="384 696 1401 734">• Cllr Allison Bucknell was elected Chairman for the forthcoming year. <p data-bbox="339 804 762 842">Election of the Vice Chairman</p> <ul data-bbox="384 880 1401 918" style="list-style-type: none"> <li data-bbox="384 880 1401 918">• Cllr Bob Jones was elected Vice Chairman for the forthcoming year. <p data-bbox="339 987 1107 1025">Appointments to Outside Bodies and Working Groups.</p> <p data-bbox="339 1064 1270 1137">The following appointments to outside bodies and working groups for the forthcoming year were noted:</p> <ul data-bbox="384 1176 1366 1364" style="list-style-type: none"> <li data-bbox="384 1176 1177 1214">• C&DCA (Cricklade Leisure Centre) – Cllr Bob Jones <li data-bbox="384 1252 1275 1290">• Community & RAF Fairford Liaison Group – Cllr Bob Jones <li data-bbox="384 1328 1366 1364">• Caring for Dementia – Cllr Mary Champion & Cllr Allison Bucknell
31	<p data-bbox="339 1438 951 1476"><u>Chairman's Welcome and Announcements</u></p> <p data-bbox="339 1503 1485 1576">The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and to Cricklade.</p> <p data-bbox="339 1615 1214 1653">The Chairman introduced the councillors and officers present.</p> <p data-bbox="339 1691 1485 1765">Cllr Bob Jones was thanked for hosting the parish discussion group prior to the meeting.</p>
32	<p data-bbox="339 1830 667 1868"><u>Apologies for Absence</u></p> <p data-bbox="339 1895 1414 1933">Apologies for absence were received from Ambelie Taylor – Cricklade LYN.</p>

33	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 8 May 2019 were agreed as a correct record and signed by the Chairman.
34	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
35	<p><u>Fire & Rescue Service - update</u></p> <p>Greg Izon - Station Manager (Swindon West and North East Wiltshire) introduced the written report contained in the agenda pack.</p>
36	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Winter Weather Provisions • Highways Improvements and Traffic Survey Requests
37	<p><u>Strengthening our Communities</u></p> <p>Health & Wellbeing Arrangements – <i>feedback following the Community Discussion held at the last Area Board meeting.</i></p> <p>Jane Vaughan – Community Engagement Manager highlighted the written report contained in agenda pack.</p> <p>Points made included:</p> <p>Following the resignation of the former RWB&C Health and Wellbeing Champion in May 2019 the Area Board held a round table community discussion at its meeting of 8th May 2019. This focused upon the future arrangement and provision of health and wellbeing support and advice in the community area.</p> <p>Actions:</p> <p>Area Board members and the Community Engagement Manager (CEM) had held further discussions together and with other officers, partners and local people with a view to identifying future ways to facilitate and improve the</p>

experiences of local people in accessing support and advice about their health and wellbeing issues and to enable local people to help themselves and each other.

- Area Board Councillors looked at the issues and discussions recorded at the Area Board meeting at the ABC held on 22nd May to debate issues and potential solutions.
- Cllr Bucknell and the CEM have met with Senior officers in Adult Care & Public Health.
- Cllr Champion and the CEM (together and separately) have met with local people partners and officers working locally.
- Discussions have concluded that the role of Older Persons Champion should be included in that of the Health and Wellbeing Champion

Decision

- **That Royal Wootton Bassett and Cricklade Area Board noted the report and supported developments as outlined above.**
- **That the Board supported the proposals and requests that the Health & Wellbeing lead member works with the CEM to develop the proposals and feedback to future Area Board meetings.**

It was also agreed that the role and contact details for the Local Area Co-ordinator would be sent to all parishes.

Keeping Informed – *sources of support for finding and sharing local information.*

Jane Vaughan – Community Engagement Manager introduced a short video film.

Cllr Allison Bucknell asked that parish representatives and other interested parties signed up and became “Community Reporters”, enabling the Area Board to have more local community themed information and content included at future meetings.

Young People - updates

- The written report from Royal Wootton Bassett LYN was noted.

	<p>Grant Funding</p> <ul style="list-style-type: none"> The RWBC Grants Newsletter contained in the agenda pack was noted. <p>Grant Funding Applications</p> <p>Decision</p> <ul style="list-style-type: none"> Community Area Grants - Wessex Male Choir awarded £1,000 towards new piano and associated equipment. <p>Decision</p> <ul style="list-style-type: none"> Positive Youth Activities budget - Cricklade Local Youth Network awarded £3,783 towards positive youth activities.
38	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> Wiltshire Police - the written report was noted NHS Wiltshire – the written report was noted Healthwatch Wiltshire – the written report was noted Royal Wootton Bassett Town Council – the written report was noted Cricklade Town Council – the written report was noted Purton Parish Council – the written report was noted <p>The Chairman thanked all partners for their updates.</p>
39	<p><u>Task Group Reports and Decisions</u></p> <p>Community Area Transport Group</p> <ul style="list-style-type: none"> The notes of the meeting held on Wednesday 5 June 2019 were agreed by the Area Board members. <p>Changes to the CATG process (Cllr Bucknell)</p> <p>The following changes were noted:</p> <ul style="list-style-type: none"> That the CATG system was run by Wiltshire Council Highways team

	<p>through the Area Boards and had an annual budget of £14.2K</p> <ul style="list-style-type: none"> • That each Area Board had an allocation of Highways officer time to deal with CATG requests - up to FIVE priority issues being worked on at any one time. • Prioritisation was through discussion with CATG members (all towns/parishes and Wiltshire Councillors). • That the Community Issues System would no longer available from 1 June 2019. • That existing priority issues were still being progressed as agreed. • All new requests for road safety improvements for consideration by Wiltshire Council would have to be submitted through the Town or Parish Council. • That Towns and Parishes had been asked to prioritise their own issues in order to streamline the process. • As projects were completed, CATG would agree their next priority scheme from this list.
40	<u>Wrap Up</u>